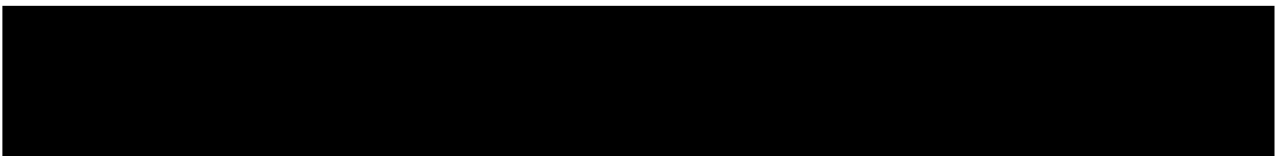


**CONFIDENTIAL**

ODP-8-1705  
31 December 1980

MEMORANDUM FOR: Deputy Director for Administration  
FROM: Bruce T. Johnson  
Director of Data Processing  
SUBJECT: Weekly Report for Week Ending 31 December 1980

Support to DDO



Magnetic Tapes

The new procedures for the handling of Z and Y tapes in the computer centers are effective beginning 5 January 1981. These procedures require Component Security Officer approval prior to the release to customer control of a Y (output) tape. An ODP notice describing the procedures has been forwarded to the designated Component Security Officers and ADP Control Officers. Customer Services Staff has also issued a "Tech Note" for the users. [REDACTED] (AJUO)

25X1A



*[Signature]* Bruce T. Johnson

O/D/ODP [REDACTED], Jr.:caj/4011

31 Dec. 80

Distribution:

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